

**In Hurricane Season** it is imperative that everyone be prepared to do our share in advance to prepare for these storms. Hartge staff will be on hand to monitor the situation through the entire event. If we all work together, damage may be kept to a minimum. Please read the following guidelines which are designed to assist you as the boat owner:

**\*At start of season:**

\*Review boat liability insurance policy. Be aware of special conditions and exclusions. The boat owner is liable for damages caused by his/her boat.

\*Ensure that all of your information on file at Hartge Yacht Harbor office is CURRENT (telephone numbers, address, certificate of insurance).

\*Provide marina with name, phone number and address of a qualified and accessible alternate in case you are unreachable.

\*Keep an adequate inventory of storm gear aboard and maintain dock lines of proper size and condition.

**\*As storm approaches:**

\*Remove loose items, bimini tops, canopies, plastic side panels, dinghies.

\* Make sure the looped end of the dock lines is on the boat and the adjustable end is on the piling or cleat. Double all lines, secure sail covers, antennas, fenders, dock boxes, stairs, etc.

\*Disconnect electric, water, and other connections from dock.

\*Secure all hatches and doors, tape windows from the inside.

\*Check battery for charge and ensure that bilge pumps are working properly.

\*Shut off fuel lines at tank, and close thru hull fittings.

\*Remove all electronics and valuables to prevent destruction or theft.

\*Rig spring lines and double check/add fenders as needed.

\*Top off fuel tanks and ensure fuel filters are clean.

\*Under no circumstances will slip holders be permitted to ride out the storm on board.

**\*After storm has passed:**

\*Contact insurance company.

\*Photograph damages and make report as necessary.

If you have any questions, or think that you will require assistance securing your boat, please let us know. We will arrange to haul as many boats as possible on a first come, first served basis. If a storm is imminent, office personnel will be contacting you directly to make arrangements for the care of your boat. With communication and cooperation, the likelihood of boat damage should be reduced. I assure you that we will be as prepared as possible if we are threatened by a hurricane.

As always, I am available for any thoughts, questions, or concerns you may have.

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